

# Towngate Primary Academy

Headteacher:  
Mrs Annabel Berry



Whitley Spring Road  
Ossett  
West Yorkshire  
WF5 0QA  
Tel. 01924 302865

Chair of Governors:  
Mrs Joanne Crook

Safeguarding Officers:  
Mrs A Berry; Miss L Eke; Miss A Atkinson; Mrs E Johnson; Miss S Lockett

Website: [www.towngateacademy.co.uk](http://www.towngateacademy.co.uk)  
Email: [TGA-Enquiries@ipmat.co.uk](mailto:TGA-Enquiries@ipmat.co.uk)

Dear Parents and Carers

08.01.2021

## ACADEMY NEW YEAR NEWSLETTER

Wishing each of you a Happy New Year; we hope that Christmas celebrations for those of you celebrating were enjoyable, albeit different for many of us this year.

This week has undoubtedly been a challenging one for all within the school community: with the announcement of lockdown from Monday evening, we had limited time in order to organise our provision for working remotely and allocating places in school. Staff have worked tirelessly to accommodate parental requests for school places, whilst adhering to safety procedures in school and keeping our staff as safe as possible. We fully appreciate the difficulties that this situation causes for families and would like to extend our sincere thanks to parents and carers who have shown patience and understanding at this time. I would however wish to remind all parents and carers of the need to remain courteous to all staff in school who are doing their best in the situation we are in. Thank you.

### Registration on Remote Learning

Each day, there is a staggered registration time for each class which is completed on Microsoft Teams. These times have been set to ensure that families with more than one child in different year groups can ensure each pupil attends their register. The registration is compulsory to attend as this allows school to maintain live contact with children each day and also allows school to carry our safeguarding and wellbeing duties. It is important that children are visible on their camera during registration, school are obliged to conduct home visits to see children if we are unable to see pupils via the Teams platform. If your child does not attend registration, a member of school staff will follow this up with a phone call to support with any access difficulties families may be facing. Should your child be unwell, please contact school as per normal absence procedures.

Here is a reminder of the allocated times for registration and learning clinic, these are the set times and Teams meetings will commence at these times therefore pupils only need to wait to join a meeting according to the times below:

### Timings for remote learning

| Class        | Register      | English / Phonics | Maths        | Learning Clinic | Story   |
|--------------|---------------|-------------------|--------------|-----------------|---|
| Year 6       | 9.00 – 9.10   | Pre recorded      | Pre recorded | 13.15 – 13.30   | Stories will be pre-recorded and shared on TEAMS. |
| Year 5/6     | 9.15 – 9.25   | Pre recorded      | Pre recorded | 13.35 – 13.50   |   |
| Year 5       | 9.30 – 9.40   | Pre recorded      | Pre recorded | 13.55 – 14.10   |   |
| Year 4       | 9.45 – 9.55   | Pre recorded      | Pre recorded | 14.15 – 14.30   |   |
| Year 3/4     | 10.00 – 10.10 | Pre recorded      | Pre recorded | 14.35 – 14.50   |   |
| Year 3       | 10.15 – 10.25 | Pre recorded      | Pre recorded | 14.55 – 15.10   |   |
| Year 2       | 10.30 – 10.40 | Pre recorded      | Pre recorded | 15.15 – 15.30   |   |
| Year 1       | 10.45 – 10.55 | Pre recorded      | Pre recorded | 15.35 – 15.50   |   |
| F2 Reception | 11.00 – 11.10 | Pre recorded      | Pre recorded | 15.55 – 16.10   |   |
| F1 Nursery   | 11.15 – 11.25 | Pre recorded      | Pre recorded | 16.15 – 16.30   |   |



Please can we remind parents/carers of the following procedures we ask all children to adhere to:

- Children must keep their microphones **on mute** until their name is called by the member of staff completing the register: this is so we can ensure that we hear all of the children clearly during our registration.
- If children are requiring support with their learning, they must comment on SeeSaw or attend the afternoon Learning Clinic. We ask that children **do not use Microsoft Teams chat facilities** as this makes it very difficult for staff to keep track of the notifications and can make it difficult for other families to navigate and find the uploaded teaching videos and join meetings effectively. Thank you for your understanding with this.

### Remote Learning

School are required to set work at home that would mirror the work that would be completed whilst in the classroom; as a result, we are setting a range of activities each day for various subjects. We ask that work is not completed ahead of time if this has been uploaded in advance - this ensures that the learning clinics can be focused around supporting pupils with their learning for that day, ensuring we are able to feedback and offer support to children who require this.

We ask that children do watch the English and Maths videos **before completing work on SeeSaw** as this will help to explain the tasks clearly and ensure pupils are able to manage independently. We fully appreciate that for parents and carers, remote learning can prove very challenging when you have other working commitments yourselves and we really do appreciate your support with this. Thank you.

We are so proud of each and every one of the children working remotely for their attendance of 96% on remote learning and 99% have posted work on SeeSaw. Well done everyone, keep up your hard work.

Miss L Eke  
Acting Headteacher

