

Towngate Primary Academy



Remote Learning Agreement

This document provides information in the event of a whole-class, or whole-school isolation.

<p><u>How will your child access remote learning?</u></p> <p>In the event of a whole-class isolation, we ask that children access teaching through the combined use of Microsoft Teams and SeeSaw. These applications can be accessed using a smartphone, tablet or laptop. We can support you with accessing these platforms where necessary.</p>	<p><u>What teaching will be accessible to my child?</u></p> <p>Each day, there will be a live registration session to begin the day. Following this a live/recorded maths and English session on Microsoft Teams, a live/recorded reading of a class novel on Microsoft Teams, follow-up activities posted on SeeSaw, which meet the individual needs of the children, and an afternoon 'drop-in' session where children can meet their teacher on Microsoft Teams to discuss their work.</p>	<p><u>What if my child can't access 'live' teaching?</u></p> <p>If children cannot access the live lessons due to individual circumstances, each lesson will be recorded and uploaded to Microsoft Teams where it can be viewed at a later point in the day. This will benefit our families who use shared devices where all live lessons cannot be attended.</p>
<p style="text-align: center;">CHILDREN</p> <p>I promise to:</p> <ul style="list-style-type: none"> • Follow our school values of Ready, Respectful and Safe at all times. • Meet with my class each morning for a live register and have a 'check in'. • Try my best to attend 'live' lessons, or access them after the lesson if I miss it. • Complete the work my teacher sets through SeeSaw by 2:30pm each day. • Wear appropriate clothing when I am using Microsoft Teams with my class. • Work in a quiet, suitable room, with nothing private on show. • Ensure I am focussed and ready to learn – trying hard not to get distracted with the things happening at home. • Mute my audio and turn off my camera during maths and English live lessons and when my teacher is talking. • Only use my email for Teams home learning. • Press the 'raise my hand' button on Microsoft Teams when I want to ask a question or type this in the chat section. 	<p style="text-align: center;">TEACHERS</p> <p>I promise to:</p> <ul style="list-style-type: none"> • Meet with my class each morning to take the register and have a 'check in'. • Teach a maths lesson to you each day for approximately 20 minutes. • Teach an English lesson to you each day for approximately 20 minutes. • I promise to record the lesson so you can access this if you need to watch it again or in case you miss it. • Provide maths and English activities on SeeSaw which you can complete after the live lesson each day. • Be available every afternoon (1.30pm-2.30pm) to give you live feedback on Microsoft Teams, which you can access anytime. • Give you feedback on your activities that you post on SeeSaw. • Read our class novel for at least 15 minutes at the end of each day. • Post tasks on SeeSaw related to our foundation subjects each day. 	<p style="text-align: center;">PARENTS/CARERS</p> <p>We ask that parents and carers support the delivery of remote learning by discussing this agreement with children. Please note, children need to turn off cameras during live English and maths lessons as these lessons will be recorded directly on Teams.</p> <p>Pupils not present without an explanation will receive a phone call from the school office or Learning Mentor in line with usual attendance procedures.</p> <p>Parents should inform school if pupils are not able to attend remote learning by emailing tga-enquiries@ipmat.co.uk or leaving a message for the class teacher through SeeSaw.</p> <p style="text-align: center;">Keeping Safe Online:</p> <p>The school has a "Remote Learning and Safeguarding" document, which sets out how we will ensure all children and staff keep safe online.</p> <p>You can read this on our school website: https://www.towngateacademy.com/policies</p>